

Department of Engineering
Tim Bryan, P.E., PTOE, County Engineer

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MEMORANDUM

May 1, 2024

To: Casey Brannon, Supervisor, District I
Trey Baxter, Supervisor, District II
Gerald Steen, Supervisor, District III
Karl Banks, Supervisor, District IV
Paul Griffin, Supervisor, District V

From: Tim Bryan, P.E., PTOE
County Engineer

Re: Request for Funding
ERBR Project ERBR-45(01)

The Engineering Department requests permission for the Board President to sign to attached letter requesting the transfer of \$391,476.00 in ERBR funds from MDOT to Madison County's account. As attachments to this letter, it is requested that the President be authorized to sign the attached Final Payment Checklist and the Board Order designating Brad Engels, P.E. with Stantec as the Engineer of Record for the project.



MADISON COUNTY BOARD OF SUPERVISORS

125 West North Street • Post Office Box 608 Canton, Mississippi 39046
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May 6, 2024

Brad White
Executive Director
Mississippi Department of Transportation
401 N West Street
Jackson, MS 39201

RE: Request for Funding for ERBR Project ERBR-45(01)
STRUCTURE NUMBERS SA450000000030 & SA450000000031

Dear Mr. White,

We are requesting the transfer of ERBR Funds authorized by Mississippi Code Section 65-1-179, and in accordance with our executed ERBR Memorandum of Agreement (MOA) with the Mississippi Transportation Commission, as outlined below. We hereby certify that professional services and the letting of construction projects have been procured in compliance with state law and the MOA.

| | |
|---|-----------------------|
| Construction bid amount: | <u>\$1,025,570.65</u> |
| Construction Engineering & Inspection: | <u>\$0.00</u> |
| Total request (Up to ERBRF Award Amount): | <u>\$391,476.00</u> |

We appreciate your assistance.

Sincerely,

Gerald Steen, President
MADISON COUNTY BOARD OF SUPERVISORS

Final Payment Checklist

Agency: Madison County Board of Supervisors

Project Number: ERBR-45(01)

The below items shall be included in the submittal for final payment.

1. X One (1) signed and stamped statement from the Design Engineer stating that the project was designed according to MDOT or State Aid Standards, all permits were acquired, and the bidding and selection of a contractor was performed in accordance with State law.
2. X An original signed, certified Bid Tabulation for all bidders, including the engineer's construction estimate.
3. X A detailed evaluation of bids.
4. X One (1) copy of the **entire** Section 905 Proposal bid sheets for the awarded low bidder
5. X One (1) copy of the Sworn Proof of Publication.
6. N/A One (1) copy of the executed contract between the LPA and the **LPA's CE&I Engineer/Architect**.
7. X One (1) copy of all permits required for construction of the project. Examples include, but are not limited to, stormwater, permits approved by the Corps of Engineers, etc.
8. N/A One (1) copy of the Preliminary Engineering Contract and proof of payment to the consultant.
9. X One (1) copy of a letter stating the exact amount of funds being requested for construction and CE&I. See the ERBR website for a template of this letter.
10. X One (1) copy of the board minutes approving the award of the low bid project.

Signature - Chief LPA Official

Signature - LPA Professional

Gerald Steen, President

Brad Engels, P.E.

Printed Name - Chief LPA Official

Printed Name - LPA Professional

**A RESOLUTION BY THE
MADISON COUNTY BOARD OF SUPERVISORS
REGARDING THE
EMERGENCY ROAD & BRIDGE REPAIR FUND PROGRAM**

WHEREAS, the Mississippi Department of Transportation (MDOT) has approved awarding a project under the Emergency Road and Bridge Repair Fund (ERBRF) Program to Madison County for the replacement of Bridge Numbers SA4500000000030 and SA4500000000031 (Yandell Road), and

WHEREAS, The Madison County Board of Supervisors (County) has approved the Memorandum of Agreement (MOA) regarding the project, and

NOW, THEREFORE, BE IT RESOLVED, that The Madison County Board of Supervisors designates Brad Engels, P.E. to be the Engineer of Record for the referenced project.

SO ORDERED this _____ day of _____, 2024.

MADISON COUNTY BOARD OF SUPERVISORS

BY: _____
Gerald Steen, President